City of Brisbane Agenda Report

To:

City Council via City Manager

From:

Stuart Schillinger, Administrative Services Director

Subject:

Priority Based Budgeting Council Goals and Performance Measurements

Date:

March 8, 2016

Purpose:

Develop a new method for presenting the budget which will better match City resources to Community goals and interests.

Recommendation:

Review and make any necessary changes to the goal statements and clarifying bullet points from the last Council Goal setting session and review, discuss, and make necessary changes to the draft Performance Measures.

Background:

In August of 2015 the City Manager and Administrative Services Director attended a conference on Priority Based Budgeting. The key aspects to this method is a fiscal model (which staff presented at the City Council's January 24th meeting), and City-wide goals, and Performance Measures.

City Council discussed the City-wide goals at their January 24th meeting. Based on this discussion staff has updated the goal statements and clarifying bullet points. The attached power point slides show the updates. The bullet points are now placed on the slide with the goal.

Discussion:

After Council reviews the goals are reviewed the next step is to ensure the performance measures are appropriate.

Fiscal Impact:

There is no fiscal impact for developing a priority based budget.

Measure of Success

The City is better able to meet the needs of the Community with available resources

Attachments:

Powerpoint presentation on Priority based budget.

Stuart Schillinger

Administrative Services Director

Clay Holstine City Manager

Council Goal Setting

Priority Based Budgeting

 Council passes first 2 year budget Council discusses Community Oriented Performance Measures 	2009
•Council holds Strategic Planning Session regarding Value Based Budgeting	2010
•City puts 2 year budget process on hold due to recession	2011
•Staff introduces Priority Based budgeting •Council Subcommittee develops Priority Based Budgeting Proposal	2012
10	2013
	2014
•Council Adopts long- term financial policies •General Fund Balance •Other Post Benefit Employment Trust •Establish Vehicle Replacement Fund	2015

PRIORITY BASED BUDGETING



Develop base case 5-year revenue and expenditure plan

Develop base case one-time expenditure plan

Develop supplemental appropriation categories



Staff review existing Community Goals for consistency with current activities and current community discussions

Staff propose changes to existing Community
Goals

Staff develop Governance Goals

Council review Community Goals and Governance Goals

Council adopts performance measures for each goal

Develop programs

Staff review activities to place into programs



Council review programs along with budget

Identify goals/results each program achieves

Staff identifies goals/results programs achieves

Council reviews results



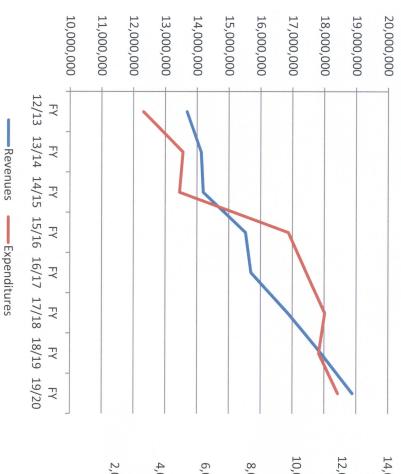
Develop performance indicators to measure effectiveness in meeting goals/results

Staff proposes performance measures for programs

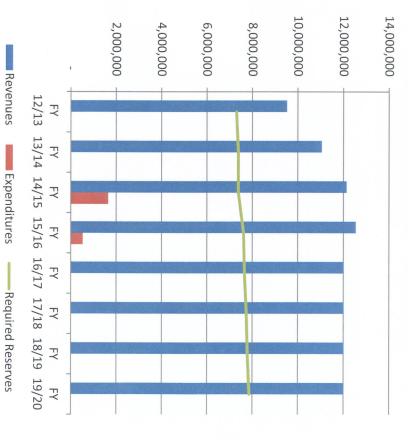
Council reviews performance measures

Fiscal Model

Base Case Revenues and Expenditures



Available One-time Funds



Community Oriented Goals

Council Adopted Values

Fiscally Conservative

Informed

Public Safety

Involved

Caring

Environmentally Progressive

Proposed Goals/Results

Fiscally Prudent

Safe Community

Community Building

Ecological Sustainability

Economic Development

Fiscally Prudent

REFLECT SOUND FINANCIAL BRISBANE'S FISCAL VITALITY WILL THE VALUES OF THE COMMUNITY. DECISIONS WHICH ALSO SPEAK TO

be weighed against the impact on the provision of services in the future the future

Maintain City owned built assets and open space

Actively pursue grants and revenues which will allow the Community to meet its goals

Financial decisions wil

Maintain adequate General Fund reserves to be used for emergency purposes

Reserves in all funds are available to allow for flexibility in future

decision making

Consideration will be given to funding capital improvements, debt reduction, and long-term liabilities

Fiscally Prudent

policy-makers and the

Provide thorough and transparent data for

Financial decisions will be made with the least amount of impact to valued services

Safe Community

RESIDENTS AND VISITORS WILL EXPERIENCE A SENSE OF SAFETY

The City will work towards risk prevention in order to create a safe and secure community

The City will identify the risks and the community's responsibility in preparing for and responding to them.

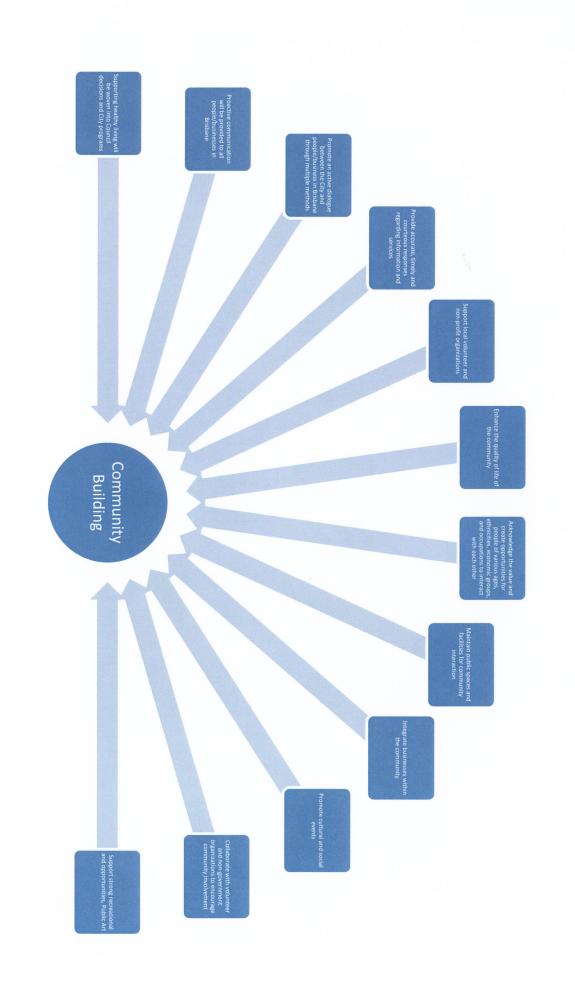
The City anticipates, prepares and responds in order to mitigate incidents

Safe Community

Maintain adequate resources to mitigate and respond to emergencies and safety risks

Community Building

PARTICIPATION COMMUNITY ENGAGEMENT AND **BUSINESSES) THROUGH** (RESIDENTS, ORGANIZATIONS, DIVERSITY OF OUR CITY BRISBANE WILL HONOR THE RICH



Ecological Sustainability

ECOLOGICAL SUSTAINABILITY. DELIVERY INNOVATIONS THAT PROMOTE POLICIES AND PRACTICING SERVICE BRISBANE WILL BE A LEADER IN SETTING

Reduce the community's use of potable water

Reduce the community's waste stream

Create a biodiverse habitat for future generations

Be a leader in the use of clean energy, green building, carbon reduction, and pollution control technologies

Ecological Sustainability

Increase, protect, and maintain open space

Economic Development

VITALITY/DIVERSITY PROVIDE FOR ECONOMIC **BUSINESSES AND RESIDENTS TO** BRISBANE WILL WORK WITH THE

Stabilize and diversify the tax base

Encourage convenient and beneficial commercial development

Facilitate employment of residents

Provide sufficient revenues for necessary City services

Economic Development

Provide for sustainable growth which is dependent on the preservation and replenishment of natural resources

Performance Measures for Goals

Specific

The What, Why, and How

Achievable

Measurable

Tangible Evidence that Goal was Achieved

Results Focused

Measure Outcome and not activity

Must be Reachable

Timely

Linked to a time-frame

Performance Measures for Goals

Specific

The What, Why, and How

Measurable

 Tangible Evidence that Goal was Achieved

Results Focused

Measure Outcome and not activity

Ecological Sustainability

- Possible Measures
- Performance data related to
- Amount of water used
- Waste Stream Reduction
- Carbon output reduction

Fiscally Prudent

- Possible Measures
- Financial Indicators
- Fund Balance
- Unfunded Liability
- Confidence in future revenues
- Return on Investment for individual projects/programs

Safe Community

- Possible Measures
- Survey Data related to
- Fire
- Parks and Recreation
- Police
- Public Works

Community Building

- Possible Measures
- Opportunities provided/facilitated
- Co-sponsorships/non-profit use of facilities

Community Building (Citizen Engagement)

- Possible Measures
- Survey Rating on awareness of up to 4 issues
- Count on number of people who participated in discussion of issues

Community Building (Trust)

- Possible Measures
- Survey Data
- Interactions facilitated

Economic Development

- Possible Measures
- Diversity of Tax
- Survey concerning businesses